

# WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

## 800 MHZ USERS COMMITTEE

Keith Mullen, Chair  
Shane Akerson, Vice-chair  
Robert Allen, Secretary

### NOTICE OF MEETING and AGENDA

Thursday, June 20, 2024

10:00 a.m.

**Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada, 89512  
Building A, Second Floor Caucus Room**

**This meeting will be held at the physical location listed above and via teleconference, as provided below.**

**This is an in-person meeting, however, Committee members and members of the public may attend this meeting by teleconference via this Teams Meeting link (Meeting ID: 259 094 642 427, Passcode: 7M4A35), or by telephone by dialing 775-325-0620 and entering Conference ID: 688 720 27#. Please note: The Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities.**

Committee website: [https://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

#### **Committee Members**

Robert Allen, City of Reno	Joe Schum, Truckee Meadows FPD (Alternate)
Keith Mullen, City of Sparks	Ian Dasmann, TMWA
Connie Shepperd, City of Sparks (Alternate)	Chuck Atkinson, TMWA (Alternate)
Vacant, Incline Village GID	Ed Atwell, UNR
Matthew Lund, Nevada Air National Guard	Jeremy Irwin, UNR (Alternate)
David Todd Curtis, Nevada Air National Guard	Vacant, US DEA
Richard Burger, Nevada Dept. of Transportation	Bryan Boren, US Dept. of Veterans Affairs
Jeff Byrne, North Lake Tahoe Fire Protection District	Amelia Galicia, Washoe County
Don Pelt, Pyramid Lake Paiute Tribe	Darrin Rice, Washoe County (Alternate)
Vacant, Reno-Sparks Indian Colony	Jenn Felter, Washoe County (Alternate)
Nicole Lacap, Reno-Tahoe Airport Authority	Tracy Moore, Washoe County School District
Vacant, Reno-Tahoe Airport Authority (Alternate)	Jon Kelly, Washoe County School District (Alternate)
Shane Akerson, Truckee Meadows FPD	Seana Baker, Washoe County School District (Alternate)

#### AGENDA

- 1. CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-Action Item]
- 2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-Action Item].
- 3. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public



QUALITY  
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INTEGRITY



EFFECTIVE  
COMMUNICATION

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comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.

4. **APPROVAL OF THE MARCH 21, 2024, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **IN-BUILDING COVERAGE INFRASTRUCTURE UPDATE** [Non-Action Item] – A review and discussion of in-building radio coverage infrastructure, to include but not be limited to, FCC licensing requirements, in-building system registration requirements, permit fees for cost recovery and various technologies related to in-building radio system coverage. *Melissa Lawney, Washoe County Technology Services*
6. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM FOX MOUNTAIN REPLACEMENT GENERATOR INSTALLATION COSTS** [For Possible Action] – Discussion and possible action to approve funding to install the generator at Fox Mountain communication site that was purchased Fall of 2023. Installation cost not to exceed [\$29,300]. *Melissa Lawney, Washoe County Technology Services*
7. **LID (LOGICAL IDENTIFICATION NUMBER) STATUS UPDATE** [Non-Action Item] – A review and status update on the issue of limited LID availability for end users. *Melissa Lawney and John Byerly, Washoe County Regional Communications System*
8. **SYSTEM STATUS UPDATE** [Non-Action Item] – An informational update and discussion on the operational status of the 800 MHz Communication System, including but not limited to, recent outages, repairs, and maintenance; software updates, system changes, or staffing updates. *Melissa Lawney and John Byerly, Washoe County Regional Communications System*
9. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE MAINTENANCE AND REPLACEMENT UPDATE** [Non-Action Item] – A review, status update, and discussion of maintenance and replacement needs for WCRCS Infrastructure. *Melissa Lawney and John Byerly, Washoe County Regional Communications System*
10. **800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled for September 19, 2024, 10:00 a.m.
11. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.
12. **ADJOURNMENT** [Non-Action Item]

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**Posting of Agenda.** Pursuant to NRS 241.020, the agenda for the 800 MHz Users Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and has been electronically posted at [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php) and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda provided to the 800 MHz Users Committee are available to members of the public by contacting the County's Technology Services office by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada, 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. 9<sup>th</sup> Street, Building C, Reno, Nevada, 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

**Possible Changes to Agenda and Timing.** The 800 MHz Users Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers. Please note that USB drives or any other digital media will not be accepted by members of the public due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may provide public comment in person, attending via teleconference, or by telephone. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comment to the Committee in writing by emailing Sharon Neville at [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on June 19, 2024, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 800 MHz Users Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 800 MHz Users Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Users Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 800 MHz Users Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future 800 MHz Users Committee meeting agenda. The 800 MHz Users Committee may do this during the following item: **"800 MHz USERS COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-Action Item]."**

**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public with disabilities or those who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices). Should you require special assistance or an accommodation at the meeting, please notify Washoe County Technology Services staff, Sharon Neville ([sneville@washoecounty.gov](mailto:sneville@washoecounty.gov), 775-858-5901) or Sara DeLozier ([sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov), 775-328-2350), at least 48 hours before the meeting.